
Chapter 4: Preparers and Public Involvement

4.1 Introduction

The responsibility for the EA under the National Environmental Policy Act (NEPA) rests with the Federal Aviation Administration (FAA) Dakota-Minnesota Airports District Office (ADO). This EA was prepared by Mead & Hunt, Inc. under contract with Stanley Municipal Airport Authority.

4.2 Preparers and Qualifications

The following Mead & Hunt staff members and subconsultants were directly responsible for preparing the contents of this document.

Evan Barrett, AICP, CM – Midwest Aviation Planning Manager and Project Manager

Mr. Barrett has more than 15 years of experience with NEPA documentation, airfield planning studies, and airport master plans.

Sarah Emmel Tvedten, AICP – Airport Planner

Ms. Emmel is an airport planner with experience in land use planning and stakeholder engagement. She is routinely involved with airport inventory and aviation demand forecasts, as well as NEPA review documentation and state environmental review documentation.

Jenna Weigman, ENV SP – Aviation Sustainability Planner

Ms. Weigman is an airport planner who specializes in environmental, sustainability, and resiliency planning. She also has experience with NEPA review documentation, stakeholder engagement, and grant writing and management.

Arya Alizadeh – Airport Planner

Mr. Alizadeh is an airport planner with experience in terminal design, adaptive reuse, landside transportation access, and urban airports.

Danyce Camp – Planner

Ms. Camp is a planner with experience in aviation, environmental, and sustainability planning. She also has experience in permitting, NEPA review documentation, and GIS.

Michael Lewis – Transportation Planner

Mr. Lewis is a transportation planner with experience in Phase I Environmental Site Assessment development, as well as NEPA review documentation and municipal planning.

Cory Leemon – Graphic Designer and Planner

Mr. Leemon is an airport planner with experience in both aviation and transportation planning practices. His experience includes airport master plans, waste plans, noise studies, environmental assessments, and graphic design.

Jen Boehm, PE, LEED AP BD+C – Civil Engineer

Ms. Boehm is an airport engineer and project manager with over 16 years of experience in airport design and construction.

Jamison Kath, PE – Civil Engineer

Mr. Kath is a civil engineer experienced in airport design and construction of both new and reconstruction projects.

Todd Eroh – Senior Designer

Mr. Eroh has over 26 years of experience in technical GIS consulting and mapping. He is responsible for developing the full range of planning drawings for airport master plans and land use compatibility plans.

Greg Meyer – Moore Engineering, Inc.

Mr. Meyer from Moore Engineering, Inc., a subconsultant of Mead & Hunt, was responsible for conducting the aquatic resources delineation survey and preparing the aquatic resources delineation report.

John G. Morrison – Juniper, LLC

Mr. Morrison from Juniper, LLC, a subconsultant of Mead & Hunt, was responsible for conducting the Class III Cultural Resource Inventory survey and preparing the Class III Cultural Resource Inventory report.

4.3 SOV Letters and Coordination

Solicitation of Views (SOV) letters were distributed to relevant federal, state, and local governments and agencies identified in consultation with FAA. On October 31, 2023, Mead & Hunt solicited initial comments from the identified governments and agencies via electronic mail. Agencies were asked to submit comments for consideration during the environmental review process. Agencies receiving this correspondence included the following:

- North Dakota (ND) Game & Fish Department
- ND Department of Environmental Quality
- ND Department of Water Resources
- ND Parks & Recreation Department
- ND Department of Emergency Services
- ND Department of Health
- ND National Guard
- ND Geological Survey
- ND Soil Conservation Committee
- ND Public Service Commission
- ND Association of Counties
- United States Department of Agriculture (USDA)
- USDA Natural Resources Conservation Service
- US Army Corps of Engineers
- US Fish and Wildlife Service
- US Department of Energy
- US Environmental Protection Agency
- US Department of Housing & Urban Development
- Minot Air Force Base
- US Air Force Environmental Office
- Montana-Dakota Utilities Co. / WBI Energy
- Mountrail County Planning & Zoning
- Mountrail County Emergency Management
- Mountrail County Ag Agency/Weed Control
- Mountrail County Engineer
- Mountrail County Auditor
- City of Stanley Auditor / Deputy Auditor
- City of Stanley Assessor
- City of Stanley Planning & Zoning
- City of Stanley Public Works Director
- City of Stanley Park Board

The agency mail list and SOV letter template, as well as the agency responses to the SOV letters, can be found in **Appendices B and C**, respectively.

4.4 Public Involvement

4.4.1 EA

The EA was made available for public review and comment from February 14, 2024 through March 22, 2024. The document was made available for viewing online at www.meadhunt.com/StanleyEA and in-person at the following locations:

- Stanley City Hall at 221 S Main St, Stanley, ND 58784
- Stanley Public Library at 116 S Main St, Stanley, ND 58784
- North Dakota Aeronautics Commission, 2301 University Dr, Ste 22, Bismarck, ND 58504

A public notice of the EA Availability and Public Meeting was published in *Mountrail County Promoter* on February 14, 2024. Refer to **Appendix E** for the affidavit and copy of the public notice/advertisement, as well as example letters that were sent to the viewing locations listed above.

4.4.2 Public Meeting

An in-person public meeting was held on Tuesday, March 5th, 2024. The public meeting was located at Stanley City Hall in the Council Chamber room at 221 S Main St, Stanley, ND 58784. The meeting was held in an open house format beginning at 6:30 p.m., with a brief informational presentation beginning at 7:00 p.m., including an opportunity for the public to ask questions. There was no set end time for the public meeting. The meeting concluded once all who wish to leave written comments have had the opportunity to do so. Refer to **Appendix E** for more information about the public meeting, such as the sign-in sheet, poster boards, and PowerPoint presentation slides.

The public involvement process is inclusive of all residents and population groups in the study area and did not exclude any persons based on income, race, color, religion, national origin, age, or handicap.

4.4.3 Summary of Comments Received

The EA was made available to the public and was sent to various agencies for review. A total of six comments were received during the public comment period of February 14, 2024 through March 22, 2024. Four of these comments were submitted by individuals all in support of the project. The remaining two comments were submitted by North Dakota agencies that expressed no concern with the proposed project. The FAA took these six comments into consideration when making the final determination.

DOCUMENTS APPENDED BY REFERENCE**CAN BE MADE AVAILABLE ON REQUEST THROUGH THE AIRPORT:**

- Aquatic Resources Delineation Report, Stanley Municipal Airport, December 21, 2020
- Aquatic Resources Delineation Report, Stanley Municipal Airport, July 2023
- Phase I Environmental Site Assessment, Turf Crosswind Runway 2/20 Construction, Stanley Municipal Airport, January 2024
- Stanley Municipal Airport ALP Update: Class III Cultural Resource Inventory in Mountrail County, North Dakota Report